



# Virtual/Remote and Hybrid Learning Plans

**2024 - 2025:**

## Information for Students and Parent/Guardians

**Board Approved July 11, 2024**



### DTS's Virtual Learning

In the event we transition to a virtual learning model, DTS will follow the established half day schedule. Students will follow their typical schedule with the exclusion of their lunch period. The students will attend class via the *Google Meet* link found in *Google Classroom* from 8:05 - 12:05. Please see classroom schedule below:

Schedule		Time	Length
Period 1		8:05 - 8:35	30 minutes
Period 2		8:35 - 9:05	30 minutes
Period 3		9:05 - 9:35	30 minutes
Period 4		9:35 - 10:05	30 minutes
PK - 2	Period 6	10:05 - 10:35	30 minutes
	Period 7	10:35 - 11:05	30 minutes
3 - 5	Period 5	10:05 - 10:35	30 minutes
	Period 7	10:35 - 11:05	30 minutes
6 - 8	Period 5	10:05 - 10:35	30 minutes
	Period 6	10:35 - 11:05	30 minutes
Period 8		11:05 - 11:35	30 minutes
Period 9		11:35 - 12:05	30 minutes
Student dismissal		12:05	
Office hours for students who are Remote		12:45 - 2:45	120 minutes

### Remote Instruction

DTS will continue to utilize *Google Classroom* and *Google Meet* to provide students with virtual instruction. All assignments and resources will be posted to Google Classroom. Students will access the *Google Meet* link found in the header of the *Google Classroom* page to login for class. DTS has purchased additional digital learning platforms to help teachers provide meaningful instruction in the virtual world (i.e., iReady, Raz Kids, Scholastic Reader, SeeSaw...). Although teachers may use additional digital platforms to provide meaningful instruction, all assignments and resources will continue to be posted in Google Classroom. Teachers will be available in the afternoon to actively work with the remote students. Please see the Office hours schedule below. In addition to "attending" class to learn the lesson, remote students will be assigned independent work to complete each day.



Grades	Subject	Time
PK - 2	(Additional Small group)	12:45 - 2:45
3 - 5 Students in "A" HR	ELA/SS	12:45 - 1:45
	Math/SC	1:45 - 2:45
3 - 5 Students in "B" HR	Math/SC	12:45 - 1:45
	ELA/SS	1:45 - 2:45
Gr 6	Math	12:45 - 1:25
	ELA	1:25 - 2:05
	SS/SC	2:05 - 2:45
Gr 7	SS/SC	12:45 - 1:25
	Math	1:25 - 2:05
	ELA	2:05 - 2:45
Gr 8	ELA	12:45 - 1:25
	SS/SC	1:25 - 2:05
	Math	2:05 - 2:45

**DTS's Hybrid Schedule**

In the event we go to a hybrid model, students will be divided into three groups – Blue Group, Yellow Group and Green Group. The Blue Group will attend in-person classes on Monday and Wednesday. The Yellow Group will attend in-person classes on Tuesday and Thursday. The Green Group will attend in-person classes Monday - Thursday. All students will attend classes remotely on Friday. See the below example of schedules.



**Grade 3-5 Blue Group Schedule**

Monday- In-person	Tuesday- Remote	Wednesday- In-Person	Thursday- Remote	Friday- Remote
Period 1	Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.	Period 1	Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.	8:05 - 8:35 Period 1
Period 2		Period 2		8:35 - 9:05 Period 2
Period 3		Period 3		9:05 - 9:35 Period 3
Period 4		Period 4		9:35 - 10:05 Period 4
Period 5		Period 5		10:05 - 10:35 Period 5
Period 7		Period 7		10:35 - 11:05 Period 7
Period 8		Period 8		11:05 - 11:35 Period 8
Period 9		Homework Support 12:45 - 2:45		Period 9

**Grade 3-5 Yellow Group Schedule**

Monday- Remote	Tuesday- In-Person	Wednesday- Remote	Thursday- In-Person	Friday- Remote
Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.  Homework Support 12:45 - 2:45	Period 1	Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.	Period 1	8:05 - 8:35 Period 1
	Period 2		Period 2	8:35 - 9:05 Period 2
	Period 3		Period 3	9:05 - 9:35 Period 3
	Period 4		Period 4	9:35 - 10:05 Period 4
	Period 5		Period 5	10:05 - 10:35 Period 5
	Period 7		Period 7	10:35 - 11:05 Period 7
	Period 8		Period 8	11:05 - 11:35 Period 8
	Period 9		Homework Support 12:45 - 2:45	Period 9

**Grade 6-7 Blue Group Schedule**

Monday- In-person	Tuesday- Remote	Wednesday- In-Person	Thursday- Remote	Friday- Remote
Period 1	Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.	Period 1	Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.	8:05 - 8:35 Period 1
Period 2		Period 2		8:35 - 9:05 Period 2
Period 3		Period 3		9:05 - 9:35 Period 3
Period 4		Period 4		9:35 - 10:05 Period 4
Period 5		Period 5		10:05 - 10:35 Period 5
Period 6		Period 6		10:35 - 11:05 Period 6
Period 8		Period 8		11:05 - 11:35 Period 8
Period 9		Homework Support 12:45 - 2:45		Period 9



**Grade 6-7 Yellow Group Schedule**

Monday- Remote	Tuesday- In-Person	Wednesday- Remote	Thursday- In-Person	Friday- Remote
Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.  Homework Support 12:45 - 2:45	Period 1	Students will “attend” class via <i>Google Meet</i> and work remotely on their independent assignments. They will have access to counseling, intervention and CST services.  Homework Support 12:45 - 2:45	Period 1	8:05 - 8:35 Period 1
	Period 2		Period 2	8:35 - 9:05 Period 2
	Period 3		Period 3	9:05 - 9:35 Period 3
	Period 4		Period 4	9:35 - 10:05 Period 4
	Period 5		Period 5	10:05 - 10:35 Period 5
	Period 6		Period 6	10:35 - 11:05 Period 7
	Period 8		Period 8	11:05 - 11:35 Period 8
	Period 9		Period 9	11:35 - 12:05 Period 9

**Grade PK - 2, Selected 3 - 8 Students Green Group Schedule**

Monday- Remote	Tuesday- In-Person	Wednesday- Remote	Thursday- In-Person	Friday- Remote
Period 1	Period 1	Period 1	Period 1	8:05 - 8:35 Period 1
Period 2	Period 2	Period 2	Period 2	8:35 - 9:05 Period 2
Period 3	Period 3	Period 3	Period 3	9:05 - 9:35 Period 3
Period 4	Period 4	Period 4	Period 4	9:35 - 10:05 Period 4
Period 5/6 *	Period 5/6 *	Period 5/6 *	Period 5/6 *	10:05 - 10:35 Period 5/6 *
Period 6/7 *	Period 6/7 *	Period 6/7 *	Period 6/7 *	10:35 - 11:05 Period 6/7 *
Period 8	Period 8	Period 8	Period 8	11:05 - 11:35 Period 8
Period 9	Period 9	Period 9	Period 9	11:35 - 12:05 Period 9

**\*Lunch period will be omitted from students’ schedule.**

**Is my child in the Blue Group, Yellow Group or Green Group in the hybrid model?**

The administration will divide each class alphabetically. We will also make adjustments for students who are living in the same household. Please see below:

**Blue Group represents the following students alphabetically by last name:**

- 3A:
- 4A:
- 5A:
- 6A:
- 7A:
- 8A:
- 3B:
- 4B:
- 5B:
- 6B:
- 7B:
- 8B:



**Yellow Group represents the following students alphabetically by last name:**

- 3A:
- 4A:
- 5A:
- 6A:
- 7A:
- 8A:
- 3B:
- 4B:
- 5B:
- 6B:
- 7B:
- 8B:

**Green Group represents the following students:**

- Grades PK - 2
- Students in need of English Language Support
- Students enrolled in RR Math or RR ELA.
- Students identified as high risk by the district

### **Quarantined From School**

DTS is aware that certain situations require an individual student, group of students, or entire class(es) to be quarantined from school. The below process will be followed to ensure continuity of instruction during student exclusion:

- DTS's wellness liaison will notify the administration and counselor in the event that a student must quarantine, communicating the start and anticipated end of the quarantine.
- A survey will be sent to all students regarding internet access/reliability, food security, student safety, and the social and emotional well-being of the student. Counselors will track student responses and reach out to those who fail to respond. Counselors will also schedule a virtual meeting with the student to check-in regarding their social and emotional well-being.
- Teachers will post assignments and resources to their Google Classroom. To address the unique needs of each student, the teacher will provide differentiated instruction, including accelerated learning opportunities, through the use of projects, UDLs, and small group instruction.
- The students will be able to observe the class lesson remotely via *Google Meet*, take notes and complete assignments as if they were in-person.



- The teacher will reach out to notify families if they need to pick up work or textbooks from the office.
- If students have questions or need support, they should reach out to the teacher. If the hybrid schedule is in effect while a student is excluded from school, the student may utilize the office hours available in the afternoon for additional support.
- A certified teacher may be assigned to the student and will reach out to the student and family to schedule times to meet and review/complete assignments. The assigned teacher will meet with the child for up to two hours per day during the time that the child is quarantined.

### **Technology Needs**

DTS is a 1:1 district and will provide every student with a Chromebook to ensure the educational process continues regardless of the setting. Families are expected to read the Chromebook Handbook and sign the Student User Agreement. Families with multiple students must complete one form for each student. In the event that DTS transitions to a virtual plan, a survey will be pushed out to all students regarding the availability and reliability of their home internet. Hot spots will be provided for families based on need. Parents will still be able to reach out to the school with technology questions and support.

### **Special Education and Related Services**

In the event we transition to a hybrid model, students enrolled in RR ELA or RR Math will attend school in-person Monday-Thursday. All other special education students will have access to their ICR teacher(s) on their remote days for help with their independent work in addition to in-person support on days the students attend class in-person. In the virtual model, the ICR teacher will be actively involved in the lesson and will meet with the students in the afternoon for additional support.

Teachers will continue to be required to access and implement the student's IEP as stated in OnCourse to the greatest extent possible. CST will continue to monitor student progress and ensure the appropriate accommodations and modifications are provided based on each student's IEP. CST will reach out to families to let them know they are available to assist with any concerns the family may have about services and IEP implementation.

### **English Language Learners**

In the event we transition to a hybrid model, students identified as ELL will attend school in-person Monday-Thursday. In the virtual model, staff members will be assigned to provide ELL services virtually in the afternoon via Google Meet.

The staff will continue to be trained on sheltered instruction, culturally responsive teaching and learning, and/or ACES throughout the school year and are expected to implement the strategies learned into their synchronized and asynchronous classroom. DTS will have staff available to translate materials and interpret information for the families as needed. Additionally, DTS provides the opportunity for students and families to advance their English language acquisition through the use of Rosetta Stone. This service is coordinated through our ELL Supervisor.



### **School Counselor, Intervention Specialist, CST Services and Nurse**

Our school counselor, social worker, intervention specialist and CST will continue to meet with students to provide academic, social, and emotional support, address food security issues and technology/device issues.. When appropriate, these meetings will be scheduled during remote days so as not to interfere with in-person instruction. The intervention specialist and CST services will be scheduled either in-person or remote depending on the student's individual needs. School counselor, intervention specialist and CST services will utilize *Google Meet* when meeting with students and families remotely. The school counselor, social worker, intervention specialist and CST service providers will keep a daily log. For any shared service positions, it will be expected that the staff member submits a copy of their daily logs in with their timesheets.

The school counselor, social worker, SAC coordinator and school nurse will work to provide resources and opportunities to support the mental health of the students, staff and families. They will also make themselves available throughout the day for individualized support for staff and families.

### **Attendance**

The teachers will take attendance in Google Sheets for homeroom and each individual class period. The student must acknowledge the teacher audibly or visually. At the end of the day, the homeroom teacher will review the Google Sheet and make the student either "Present In-Person", "Present Remote" or "Absent". After 5 absences, administration will be notified of the situation.

If a student is marked "Absent" for consecutive days or is failing to submit assignments, the guidance counselor and teacher will reach out to find the reason why and if services/support is needed. This information will be taken into consideration when determining promotion, discipline and grade.

### **Afterschool/Extracurricular/Academic Support programs**

DTS will continue to provide the students with opportunities to be involved in afterschool activities to the greatest extent possible. All clubs, organizations and academic programs (with the exception of sports) will meet virtually through the use of Google Meet. It will be the responsibility of the advisors to inform all students and families of the new schedule and how to access the meetings.

DTS encourages students and families to attend township and/or community events. DTS will continue to share local events on the school website, social media and send out Blackboard Connect.

Students receiving BSI, RTI and/or homework assistance will continue to receive Title 1 services through the use of Google Meet. The teachers will create a schedule to meet with the students that minimizes the loss of instructional time for the students.





### **Breakfast and Lunch**

Meals will be available for bulk meal pick up on the first day of the week for the number of in session days for that week. Meals will include breakfast and lunch. Meals will be provided to DTS students only. A meal sign up form will be pushed out to ensure a proper number of meals are prepared for pick up.

### **Transportation**

The hybrid schedule is designed to decrease the amount of students in school and on the buses each day to ensure everyone's safety. This change may slightly alter student pick up and drop off times. Please have your student at their bus stop 10 minutes prior to their scheduled time.

### **Childcare**

DTS partners with the YMCA of Vineland for before school and after school care. The YMCA runs their program on site during a typical school day before school from 6:00 a.m. - 7:55 a.m. and afterschool from dismissal - 6:00 p.m. The YMCA follows the same calendar as DTS. In the event of extended building closure, the YMCA will be asked to provide an alternative service for families in need of full day child care.

### **Facilities Plan**

DTS's facilities manager and custodial staff will continue to report to the building for maintenance and the completion of projects that can not be completed when the students are not in the building. The CSA will determine the appropriate schedule and oversee the implementation of building projects.

### **Essential Employees**

In the event this plan is implemented, the LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA's transition to remote or virtual instruction.